



DIRECTOR OF MIDDLE SCHOOL MINISTRY 2023

1.0 FUNCTION

To provide vision and leadership for all ministry to 7th and 8th grade students. The Director of Middle School Ministry must be able to represent with authentic agreement the church's positions and explain both the content and the heart in interactions with the church family and those outside the church membership in all ways required as a result of the ongoing duties of the job.

2.0 RESPONSIBILITIES

2.1 Teaching

- Contribute to the development of middle school curriculum and teaching material consistent with the NHC doctrinal and philosophy of ministry
- Implement scope and sequence of teaching to reflect overall student ministry goals
- Teach weekly three times per month at Middle School ALIVE and once a semester at Treehouse
- Train other Middle School ALIVE teachers and leaders to prepare and deliver effective Bible lessons
- Attend monthly teaching forum for development
- Execute fun games, sports, and activities paired with practical and Biblical instruction on healthy friendships to allow Middle School ALIVE students to fellowship and grow together

2.2 Student Discipleship

- Develop curriculum for middle school students covering foundational Life Group skills (how to read the Bible, pray, have group discussions, and develop community and relevant social skills)
- Engage with middle school students outside of ALIVE throughout the school year (school lunch, sporting events, etc.) as able
- Interact regularly with middle school students for discipleship opportunities

2.3 Parent Connection

- Maintain regular written, digital, and in-person parental communication
- Assist the Director of Student Ministry with monthly Family Huddles
- Support parents with issues related to their middle school student
- Help parents transition from Treehouse to Middle School Alive

2.4 Leadership Development

- Recruit, train, and develop Middle School ALIVE adult volunteer leadership teams
- Involve middle school students in running the weekly ALIVE service and monthly activities for their leadership and outreach development
- Provide ministry leaders with tools, resources, and leadership to fulfill the vision of the ministry
- Organize and disciple student ministry interns in the summer and school year as needed
- Attend leadership training as a team annually or promote and attend YPS as a leadership team
- Help host the annual National Day of Volunteer Youth Ministry Training in September

2.5 Youth Activities

- Plan and execute both a fall activity and a winter retreat geared for middle school students

- Help host and execute the annual United Night of Worship
- Plan and execute the annual back-to-school event for middle school students
- Partner with NHC in engaging quarterly activities focused on outreach, community service, etc.

2.6 Summer Ministry

- Attend Treehouse Camp to connect with rising 7th graders
- Organize and attend multiple summer camp activities for middle school including Woodlands
- Organize and oversee weekly middle school summer events and Travel Middle School ALIVE
- Facilitate and attend a regular middle school Bible study

2.7 Departmental Leadership

- Attend weekly ALIVE Student Ministry team meetings
- Oversee Middle School ministry budget

3.0 ACCOUNTABILITY

The Director of Middle School Ministry is accountable to the Director of Student Ministry and will report on all activities on a regular basis and/or as requested.